Congratulations!

You are now a prospective graduand, that is, once you have completed the requirements of your course and therefore you can apply to graduate.

This booklet describes the procedures relating to the conferment of your degree, diploma, or certificate, and attendance at a graduation ceremony

Please read and follow the procedures carefully. You will need to refer to this booklet often: it is a good idea to bookmark it or print a copy.

Enquiries

If you have any questions, please contact the Graduation Office at:

Student Administration M356
The University of Western Australia
35 Stirling Highway
CRAWLEY WA 6009

Telephone: +61 8 9380 8141 or +61 8 9380 2465
Facsimile: +61 8 9380 1083
E-mail: gradhelp@acs.uwa.edu.au

University of Western Australia website: www.uwa.edu.au
Student Administration website: www.studentadmin.uwa.edu.au
Graduation website: www.studentadmin.uwa.edu.au/welcome/graduation

A Checklist for Graduands

Use this checklist to ensure that you have fulfilled your obligations to enable you to receive your award:

- Check that all details on your Application for Admission to Degree or Award of Diploma/Certificate form are correct, including name and address.

- Return your completed application form by the due date.

- View your Graduation Details, via Student (PIN) Access www.studentaccess.uwa.edu.au, allowing two to three days after lodging your completed application form.

- Notify the Graduation Office immediately if you change your address.

- Check that you have received a letter and Confirmation of Attendance and Guest Tickets form six weeks prior to the ceremony.

- Return the confirmation form by the due date. Check your Graduation Details via www.studentaccess.uwa.edu.au, allowing two to three days after lodgement.

- Order academic dress at least four weeks prior to the ceremony.

- Approximately ten days prior to your ceremony, check your ticket allocation information in your Graduation Details via www.studentaccess.uwa.edu.au. WA residents will be sent their tickets in the post. Interstate and overseas graduands are asked to come into Student Administration (Hackett Hall) to collect their tickets when they arrive in Perth.
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### Dates of 2004 Graduation Ceremonies

The proposed ceremony dates and configurations for 2004 are as follows:

#### Autumn Ceremonies

<table>
<thead>
<tr>
<th>Date</th>
<th>Faculty/School etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, 16 March</td>
<td>Ceremony 1&lt;br&gt;Life and Physical Sciences (Physical and Health Education/Psychology/Cognitive Science/BSc(Programmes)/BSc (4 Year Courses))&lt;br&gt;Natural and Agricultural Sciences</td>
</tr>
<tr>
<td>Thursday, 18 March</td>
<td>Ceremony 2&lt;br&gt;Architecture, Landscape and Visual Arts&lt;br&gt;Life and Physical Sciences (includes all BSc honours graduands)</td>
</tr>
<tr>
<td>Monday, 22 March</td>
<td>Ceremony 3&lt;br&gt;Arts, Humanities and Social Sciences</td>
</tr>
<tr>
<td>Wednesday, 24 March</td>
<td>Ceremony 4&lt;br&gt;Economics and Commerce (Economics/Graduate School of Management)&lt;br&gt;Education</td>
</tr>
<tr>
<td>Monday, 29 March</td>
<td>Ceremony 5&lt;br&gt;Economics and Commerce (Commerce)</td>
</tr>
<tr>
<td>Tuesday, 30 March</td>
<td>Ceremony 6&lt;br&gt;Engineering, Computing and Mathematics</td>
</tr>
<tr>
<td>Thursday, 1 April</td>
<td>Ceremony 7&lt;br&gt;Law&lt;br&gt;Medicine and Dentistry</td>
</tr>
</tbody>
</table>

#### Spring Ceremonies

<table>
<thead>
<tr>
<th>Date</th>
<th>Faculty/School etc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, 13 September</td>
<td>Faculty configurations to be advised in late July</td>
</tr>
<tr>
<td>Tuesday, 14 September</td>
<td>Faculty configurations to be advised in late July</td>
</tr>
<tr>
<td>Wednesday, 15 September</td>
<td>Faculty configurations to be advised in late July</td>
</tr>
</tbody>
</table>

Please note that Faculty/day/date configurations for the autumn ceremonies may have to be changed if the number of graduands wishing to attend a particular ceremony exceeds the number of persons legally permitted in Winthrop Hall.

Please view the Graduation website in mid January and late July for confirmation of the date and Faculty/School configurations (including the degrees/certificates/diplomas being awarded). Go to: [www.studentadmin.uwa.edu.au/welcome/graduation](http://www.studentadmin.uwa.edu.au/welcome/graduation)

**Winthrop Hall Seating Capacity**

For health and safety reasons, the maximum seating capacity in the body of Winthrop Hall is 884 people. To guarantee each graduand and two guest tickets, ceremonies cater for a maximum of 294 graduands.
Part One

Procedures to Be Followed By Graduands

Note: Please make sure that you have read and understood the regulations/rules regarding completion of your award and noted the due dates for completion. This applies especially to those who have undertaken combined degrees, or degrees plus a diploma, intending Honours students and those continuing on to articulated courses. See pages 8 to 9 for further details.

How to Lodge Your Application for Conferment of Your Award

Most Important: Please note carefully that the University will take no action to process your award or to assign you and your guests places at a ceremony until you have completed an Application for Admission to Degree or Award of Diploma/Certificate form (herein after referred to as the “application form”), signed and lodged it with Student Administration (Hackett Hall). You must abide by the following procedures if everything is to progress smoothly.

Please do not wait for the release of your final results or thesis examination before lodging your completed application form.

Closing Date
If you choose to have your award conferred at a Graduation Ceremony in the year 2004, whether attending or not, you must complete an application form. This form must be returned to the University by no later than Friday, 12 December 2003 for the autumn ceremonies or Friday, 9 July 2004 for the spring ceremonies.

Please note that the University cannot accept responsibility for non receipt of mail. You can view your graduation details on the web, via Student (PIN) Access, within two to three days after lodging your application form. If your details are not available, please contact the Graduation Office by telephone: +61 8 93808141 or +61 8 93802465 or via e-mail: gradhelp@acs.uwa.edu.au

Completing the Application Form

Check Details
Please ensure that you carefully check all the details on the form. If anything is incorrect, please correct it and provide documentary evidence as detailed below.

Change of Name
To change your name from that which appears on the pre-printed application form, you must provide one of the following original documents listing your name as you wish it to be recorded by the University:

(a) change of name certificate
(b) birth certificate
(c) passport
(d) marriage certificate

Bring your completed application form and original documentation to the Enquiry Counter, Student Administration (Hackett Hall). Please do not fax or post photocopies with your application form as these will not be accepted.

Order of Your Names
Check carefully the section Name Which Will Appear on Your Degree Certificate. If you wish to rearrange the order of your names, cross out your entire name and print all your names again in the order they should appear. Sign your name next to this amendment. You do not need to present identification in this situation.

Please also note that the University's Statutes do not allow degree certificates to be altered or amended once your award has been conferred.

Pronunciation of Your Name
If you will be attending a graduation ceremony, complete the section entitled Pronunciation of Your Name. This will assist the presenter from your faculty to pronounce your name correctly.

For example: Paul Harvey von Bergheim  =  Paul Harvey von Berg-hime
Address
The address you provide must be the one where you will be residing or wish to receive mail, six weeks prior to your ceremony (i.e. early February for the autumn ceremonies and early August for the spring ceremonies). If you do not provide correct information about your address at this time, the University cannot accept responsibility if you do not receive correspondence concerning your award and ceremony.

If this address changes after you have returned your application form, notify the Graduation Office in writing, with your signature, in person, by post or via fax.

Return of Application Forms
Application forms should be returned:

• in person to the:
  Enquiry Counter, Student Administration (Hackett Hall)

• via post to:
  Student Administration M356
  The University of Western Australia
  35 Stirling Highway
  CRAWLEY WA 6009

• via fax to:
  + 61 8 93801083 (Please keep the fax transmission copy as proof of sending)

Debts Owing to the University
Students who owe money to the University for unpaid fees or fines will not be able to graduate. If you are planning to graduate, please ensure that all outstanding debts are paid prior to lodging your application form. If your debts are not paid, your application will be cancelled.

Cancellation of Application
If you wish to cancel your graduation or change any details, you must notify the Graduation Office in writing, with your signature, prior to 19 December 2003 for the autumn ceremonies or 16 July 2004 for the spring ceremonies.

Conferment of Awards
There are three ways in which awards are conferred:

I. You may attend and have your award conferred at a graduation ceremony.
II. Your award may be conferred “in absentia” at a ceremony without you being present.
III. Your award may be conferred “in absentia” at one of the University’s Senate meetings held during the year.

Remember you must have submitted a completed application form by the appropriate closing dates (see page 5) for conferment at a Graduation Ceremony or by the first day of a month for conferment at a Senate meeting.

Conferment in Attendance at a Graduation Ceremony
If you wish to attend a graduation ceremony, tick the appropriate box on the application form and return it by the appropriate due date (see page 5). A letter and Confirmation of Attendance and Guest Tickets form (herein after referred to as the “confirmation form”); will be forwarded to you approximately six weeks prior to your graduation ceremony. Return the confirmation form to confirm your attendance by the date stated on that form. If you have not received the letter and confirmation form approximately six weeks prior to your graduation ceremony, contact the Graduation Office immediately.

Unless the confirmation form is returned by the due date, you will not be permitted to attend a ceremony and your degree/diploma/certificate will be conferred “in absentia”.

If, after returning your confirmation form, you are no longer able to attend the ceremony, contact the Graduation Office immediately to arrange to have your award conferred “in absentia”.

Late Applications to Attend a Graduation Ceremony
Late application forms will only be accepted from students who will have, or expect to have, completed the requirements for their award by 19 December 2003 and 16 July 2004 respectively. A non-refundable late application fee of $25.00 will be payable on lodging the application form. Late application forms received will be filed in order of receipt. The Graduation Office will advise graduands in writing if they have been successful or unsuccessful in obtaining a place at a graduation ceremony. If unsuccessful your application will be transferred to the next available graduation ceremony.

Conferment “In Absentia”

If you do not attend a graduation ceremony, your award will be conferred “in absentia” at the appropriate ceremony or subsequently at a Senate meeting provided that you have lodged your application on time. Please state on the application form that your award is to be mailed to you and enclose the appropriate postal charge (see below).

If you do not submit your application for conferment “in absentia” by the appropriate closing date (see page 5), and you subsequently submit an application, your award will be conferred at one of the Senate meetings, held during the year.

You should note that, once an award has been conferred “in absentia”, you may not attend any future ceremony to receive that award. There is no fee payable in addition to the postal charge if you choose to lodge your form for conferment “in absentia”.

Obtaining Your Award Certificate

If your award is conferred “in absentia” and payment of the postal charge has been made, the University will send your award certificate by registered post (within Australia) or courier (overseas).

Postal Charges

Please bring your completed application form to the Cashier located at the Enquiry Counter, Student Administration (Hackett Hall) between 8:30am and 4:30pm Monday to Friday. Here, you may pay the charges by cash, EFTPOS, credit card or cheque. Alternatively you may:

(1) post your completed application form to Student Administration M356, The University of Western Australia, 35 Stirling Highway, Crawley, WA 6009 together with either:

(a) a cheque or money order for $7.00 (made payable to The University of Western Australia) for registered postage within Australia; or
(b) a cheque or bank draft for AUD$15.00 (made payable to The University of Western Australia) for courier postage overseas;
(c) a letter authorising payment by credit card (the University only accepts Bankcard, Visa Card or Mastercard). Your letter must provide the following details:
   (i) Name, address and student number
   (ii) Card number
   (iii) Card expiry date
   (iv) Card holder’s full name
   (v) Card holder’s signature
   (vi) A statement authorising The University of Western Australia to debit your credit card for the amount of $7.00 for postage within Australia or AUD$15.00 for postage overseas
   (vii) A contact telephone number

(2) fax your completed application form, together with the information required in (1)(c) above to fax number + 61 8 93801083.
Completion of Degree/Diploma/Certificate

All requirements for completion of a degree/diploma/certificate, in accordance with General and Faculty Regulations/Rules, must be met by 19 December 2003 for the autumn ceremonies, and 16 July 2004 for the spring ceremonies. All examination results must be ratified by a Board of Examiners meeting before completion of a degree/diploma/certificate is official. If you have any doubts, check with your Faculty Office that everything is in order for completion of your award.

If all the requirements for your award have not been completed by the above dates, you will be notified in writing that your Application form has been cancelled or transferred to the next available Senate meeting for conferment.

Students who have to take deferred, supplementary or summer session examinations, and who complete the requirements for their award as a result, after 19 December 2003, will not be able to graduate in person until the 2004 spring ceremonies. Students who have to take deferred or supplementary examinations after the mid-year examinations, and who complete the requirements for their award as a result, after 16 July 2004, will not be able to graduate in person until the 2005 autumn ceremonies.

Of course, once the requirements for the award have been fulfilled, you may apply at any time for conferment of your award “in absentia” (see page 7).

Higher Degree Completions

If you are a Master by Research or PhD degree student, you must complete all requirements in accordance with the General Regulations/Rules, including the satisfactory completion of any corrections. You must have submitted your thesis to the Library for binding, by 19 December 2003 for conferment and attendance at the autumn ceremonies, and 16 July 2004 for conferment and attendance at the spring ceremonies.

Completion of Concurrent Programs

In accordance with Faculty Regulations/Rules, you must complete the requirements for your Bachelor’s degree and the Diploma in Modern Languages before conferment of both programs is permitted.

You will need to complete two application forms, one for your Bachelor's degree and one for your Diploma. Please advise the Graduation Office, in writing, when lodging your completed application forms, whether you wish to attend one or two graduation ceremonies. If you wish to attend two graduation ceremonies, you may attend one in autumn and the other in spring, in a manner similar to the procedures set out for graduands who have completed combined degrees (see below).

Completion of Combined Degrees

Students enrolled in combined degree courses must also complete the details on the application form headed: Combined Degree Courses. Combined degree students are only permitted to have their degrees conferred after completion of both degrees. Thus, if you have completed the requirements for only one degree, it cannot be conferred until after completion of the second degree. Since combined degree courses lead to completion of two separate degrees, you may apply to attend two separate ceremonies (see below). However, if you choose to attend two ceremonies, one (usually for the higher level, or second degree completed) must be in autumn and the other in spring.

For example:
(a) a graduand who has completed a Bachelor of Science/Bachelor of Engineering degree with Honours in Engineering may attend a ceremony in autumn for his or her Bachelor of Engineering with Honours degree and then attend a ceremony in spring for his or her Bachelor of Science degree; or
(b) a graduand who has completed a Bachelor of Commerce/Bachelor of Laws degree may attend a ceremony in autumn for his or her Bachelor of Laws degree (being the last degree completed towards the combined degree) and then attend a ceremony in spring for his or her Bachelor of Commerce degree; or

(c) a graduand who does not wish to attend two ceremonies and has completed a Bachelor of Commerce/Bachelor of Laws degree may attend a ceremony in autumn for his or her Bachelor of Laws degree (being the last degree completed towards the combined degree). The Bachelor of Commerce certificate will be conferred at the Commerce Ceremony and when you attend for conferment of your Bachelor of Laws degree your Commerce award certificate will be placed in the folder with your Bachelor of Laws certificate. Please note that at the Law ceremony you are only permitted to wear the hood for your Bachelor of Laws degree, it being the last degree completed and for which you will proceed across the dais to be announced to the Chancellor; or

(d) a graduand who does not wish to attend two ceremonies and has completed a Bachelor of Arts/Bachelor of Science degree may attend a ceremony in autumn for his or her Bachelor of Science degree (being the last degree completed towards the combined degree). You will be attending for conferment of your Bachelor of Science certificate, and therefore will be required to pay the postal charge for your Bachelor of Arts certificate as it will be conferred at the Arts Ceremony, after the Science Ceremony. Please note that at the Science ceremony you are only permitted to wear the hood for your Bachelor of Science degree, it being the last degree completed and for which you will proceed across the dais to be announced to the Chancellor.

If you have any extenuating circumstances with regard to the conferment of your award you must contact the Graduation Office immediately.

Continuation of Further Studies

Continuing with Degree for Additional Major
If you are continuing your completed course to add an additional major, your degree will not be conferred until you have completed the additional unit/s.

Continuation into an Honours Course
Students who have enrolled, or intend to enrol, in an Honours course are not permitted to attend a graduation ceremony for the conferment of their pass degree. Attendance will only be permitted after completion of the Honours program.

However, should you withdraw from the Honours course, and if you notify the Graduation Office in writing and produce a copy of the withdrawal form prior to 19 December 2003 and 16 July 2004 respectively, you may apply to attend the ceremony for your pass degree. If you withdraw after this date, you may choose either to wait until the following round of graduation ceremonies or to have your degree conferred “in absentia”.

If you have lodged an application form for conferment of your pass degree and are offered and accept an Honours course, contact the Graduation Office immediately in writing to cancel conferment of your pass degree and attendance at a graduation ceremony.

Continuing from a Bachelor’s Degree to Another Bachelor’s Degree

- BSc/BSc(Psych)/BA to Bachelor of Psychology
- BSc(ExHealthSc) to Bachelor of Exercise Rehabilitation Science
- BSc(MolBiol) to Bachelor of Molecular Biology
- BSc(PltBiol) to Bachelor of Plant Biology
- BSc(ExHealthSc) to Bachelor of Recreation and Health Management
- BSc(EuroLang) to Bachelor of Science European
- BSc/BSc(EarthSc)/BSc(PhysSc) to Bachelor of Geology

If you are continuing from one of the above three year pass degrees to the respective four year degree program, you should not apply to have the pass degree conferred. You will graduate from the four year degree. Please refer to Faculty Regulations/Rules for the above degrees.

Articulated Postgraduate Courses – Certificates/Diplomas/Masters
The University offers a number of articulated sequences of postgraduate qualifications (two or all of Graduate Certificate/Graduate Diploma/Master). Such sequences offer students the choice of completing only parts of a Master’s course and thereby qualifying for a lesser qualification (Graduate Certificate or Diploma), or of completing a full Master’s course by accumulating credits for all work undertaken throughout enrolment in the articulated
sequence. When a student moves from one level of a sequence to another, the body of work for the lesser level is credited to, and therefore becomes part of, the higher level. Instead of qualifying the student for the lesser level qualification, the units completed become a part of the higher qualification.

Therefore, if you are continuing into a higher level of an articulated sequence, you are not permitted to take out a lesser qualification in the sequence. Only those students who are not re-enrolling in a higher level of a sequence are permitted to take out a lower level qualification. (If they re-enrol in the sequence in a later year, such students will be required to surrender the lesser qualification in order to take out the higher one.)

If you require written confirmation, for employment or other purposes, that you have completed the requirements for a lesser qualification in an articulated sequence in which you are continuing, it can be provided by the Faculty office concerned (or the GSM for students enrolled in courses in that School).

If you enrol in a higher level qualification in a sequence, but later decide to withdraw, you may apply to attend a ceremony for conferment of the lesser award, depending on the timing of your withdrawal. In order to be eligible to apply, you must notify the Graduation Office in writing and produce a copy of your withdrawal form prior to 19 December 2003 for the autumn ceremonies, and 16 July 2004 for the spring ceremonies. If you withdraw after this date, you must wait until the following round of graduation ceremonies or have your certificate/diploma conferred “in absentia”.

10
Part Three

The Graduation Ceremony

We look forward to having you join us.

Venue
Graduation ceremonies are held in the evening in Winthrop Hall on the University campus. Graduands are to be seated by 6:45pm and guests are to be seated by 7:10pm.

Guest Tickets
Admission to the graduation ceremony is by ticket only. Each graduand will receive a graduand’s ticket and **two guest tickets**.

You may request additional tickets for family members, however, these can not be guaranteed and availability varies from ceremony to ceremony. Requests for additional tickets should be lodged with your confirmation form approximately six weeks prior to the ceremony.

Please note, due to safety requirements, infants and small children may not be seated on the laps of guests, nor is standing permitted in Winthrop Hall. The ceremony may run as late as 9.30pm and we request that you take this into consideration when inviting children. If you plan to invite children, you should be aware that they will each require a ticket. Infants may only be brought into Winthrop Hall in a baby capsule and you will require a ticket for them. If you wish to invite small children or infants, notify the Graduation Office in writing when lodging your confirmation form.

**Please do not telephone with requests for extra tickets.** Please monitor your Graduation Details at www.studentaccess.uwa.edu.au around 10 days prior to your ceremony for ticket allocation information.

Tickets will be posted out to graduands approximately 10 days prior to the ceremony. It is therefore essential that we have your correct address at this time. It is important to note that tickets will only be mailed to a WA address. If you have an overseas or interstate address, tickets will be held at Student Administration (Hackett Hall) for collection. Please bring some photo identification when collecting tickets. Tickets are not transferable. If you are unable to attend, notify the Graduation Office immediately.

People with a Disability
If you or any of your guests have difficulty walking, are confined to a wheelchair, or require other special seating arrangements, prior notice must be given to the Graduation Office so that easily accessible seating may be allocated for you or your guest/s. Please advise us what special arrangements are required by attaching a letter to the confirmation form. There is a lift in Winthrop Hall located at the south-west corner to help with access for people with a disability.

The Procedure for the Ceremony

Assembly of Graduands
All graduands, except PhD and Higher Doctorates, are required to assemble in Winthrop Hall. Entry for graduands to the Hall will only be available through the door of the north-west corner (next to the Reflection Pond). You will be required to register at the door, present your graduand’s ticket, and take your allocated seat for a briefing on the ceremony procedures. Details of times will be sent with your ticket information.

PhD and Higher Doctorate graduands should register at the Undercroft of Winthrop Hall. **Please tick your name off the board upon arrival.** You will form part of the procession into the Hall and it is important that you take up your correct position as advised by the staff members attending.
Proceedings for the Ceremony
The order of proceedings for a ceremony is:

- Graduands and their guests are seated
- Organ recital
- Introduction by Chair of Academic Board
- Procession and national anthem
- Welcoming remarks by the Chancellor
- The Bidding Prayer
- Vice-Chancellor and Principal’s address
- Occasional address
- Presentation of graduands
- Musical recital
- Presentation of graduands
- Presentation of an Honorary Degree and award of the Chancellor’s Medal
- Valedictory address
- Concluding remarks by the Chancellor
- Recession
- Light refreshments and photographs/framing

Duration of Ceremony
The procession enters the Winthrop Hall at 7:30pm and the ceremony lasts for approximately 1.5 – 2 hours.

Refreshments After the Ceremony
At the conclusion of the ceremony, light refreshments will be served for graduates and their guests.
Procedure for Bachelor, Diploma, Certificate, Master Graduands

The diagram above shows the layout of Winthrop Hall for the graduation ceremony. To ensure the smooth flow of the ceremony, please familiarise yourself with the procedure set out below.

1. Rise with your row (when asked) and move to the left aisle of the hall.
2. Identify yourself to the staff member attending.
3. Have your academic dress adjusted if necessary.
4. Wait here until the Presenter has called your name and then proceed to the Chancellor.
5. Shake hands with the Chancellor.
6. Proceed back to your seat and sit down.

When the last graduand for your Faculty returns to his or her seat, the Chancellor will then admit you to your degree/diploma/certificate by saying:

"On behalf of this University, I admit to their degree and award of diploma and certificate the graduands who have been presented to me..."

Procedure for Master Graduands Only

Master graduands follow procedure as above, except that at step 5 doff* and then shake hands with the Chancellor. Replace your cap and at step 5 return to your seat 6. When the last graduand of your Faculty returns to his or her seat all stand. The Chancellor will then admit you to your degree by saying:

"On behalf of this University, I admit to the degree of Master the graduands who have been presented to me..."

Master graduates, face the Chancellor, then bow and sit down.

---

*Doff – How to: remove your cap with the right hand and transfer it to your left hand. Replace the cap after shaking hands with the Chancellor.
Procedure for PhD and Higher Doctorate Graduands

The diagram above shows the layout of the dais set up of Winthrop Hall for the graduation ceremony. Please familiarise yourself with the procedure set out below to ensure the smooth flow of the ceremony.

① Rise and move to your right-hand side of the dais (when asked).
② Proceed to the Presenter and wait until you are presented to the Chancellor.
③ Proceed to the Chancellor, doff* and shake hands. Replace cap.
④ Return to your seat via centre aisle and sit down.

When the last PhD Graduand returns to his or her seat all stand. The Chancellor will then admit you to your degree by saying:

"On behalf of this University, I admit to the degree of Doctor of Philosophy the graduands who have been presented to me..."

All graduates, face the Chancellor, then bow and sit down.

Procedures for Higher Doctorate Graduands Only
Graduands follow procedure as above, except that at step ④ when you return you remain standing. When the last Higher Doctorate Graduand for your Faculty returns to his or her seat and is standing, the Chancellor will then admit you to your degree by saying:

"On behalf of this University, I admit to the degree of Doctor of . . . . . . . . . the graduands who have been presented to me..."

All graduates, face the Chancellor, then bow and sit down.

*Doff – How to: remove your cap with the right hand and transfer it to your left hand. Replace the cap after shaking hands with the Chancellor.
Graduation Services

Photography
Professional photographers will be available at all ceremonies for group and individual photographs before and after the ceremony. Please refer to the advertisement at the back of the booklet for further details.

Certificate Framing
Representatives from a professional framing service will be available at all ceremonies and will have a large range of frames for immediate framing. A photocopy of your certificate is taken prior to framing. Please refer to the advertisement at the back of the booklet for further details.

Graduation Videos
A professional video of all ceremonies will be taken. Please refer to the advertisement at the back of the booklet for further details.

Convocation, the UWA Graduates Association
Graduates automatically become members of Convocation, the UWA Graduates Association upon graduation. The UWA Graduates Association provides graduates with the opportunity to maintain active and continuing links with The University of Western Australia. The UWA Graduates Association supports the University in many ways, including offering prizes and awards to students to encourage them in their studies. The benefits of membership include low-cost access to internet and email services and the University Library, a life-time email address (your name@graduate.uwa.edu.au), a range of discounts on computer materials and much more.

If you wish to become an active member, please complete the subscription form at the back of this booklet and return to the reply paid address given.
# Academic Dress

As graduation ceremonies are formal University occasions, graduands are requested to wear suitable personal dress. Academic dress must also be worn.

## Official Academic Dress for Graduates of The University of Western Australia

<table>
<thead>
<tr>
<th>AWARD</th>
<th>DRESS REQUIRED</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Bachelors</strong></td>
<td>✓ Gown</td>
<td>Black cloth gown similar in shape to that worn by Bachelors of Arts of the University of Cambridge</td>
</tr>
<tr>
<td></td>
<td>✓ Hood</td>
<td>Black silk hood, simple plain cut shape similar to the hood worn by Bachelors of Arts of the University of Oxford, lined with silk of the prescribed colour in the General Regulations/Rules for Academic Courses and edged with white silk three centimetres wide</td>
</tr>
<tr>
<td></td>
<td>✗ Cap</td>
<td>No cap required</td>
</tr>
<tr>
<td><strong>Certificates</strong></td>
<td>✓ Gown</td>
<td>Black cloth gown similar in shape to that worn by Bachelors of Arts of the University of Cambridge</td>
</tr>
<tr>
<td></td>
<td>✓ Stole</td>
<td>Stoles are of black cloth, five centimetres wide and 180 centimetres long and have 45 centimetres of cloth down each side to breast level in the prescribed colour in the General Regulations/Rules for Academic Courses. It shall be worn round the neck and down the facing of each side of the gown</td>
</tr>
<tr>
<td></td>
<td>✗ Cap</td>
<td>No cap required</td>
</tr>
<tr>
<td><strong>Diplomates</strong></td>
<td>✓ Gown</td>
<td>Black cloth gown similar in shape to that worn by Bachelors of Arts of the University of Cambridge</td>
</tr>
<tr>
<td></td>
<td>✓ Stole</td>
<td>Stoles are of cloth, five centimetres wide and 180 centimetres long, and are worn round the neck and down the facing of each side of the gown. Both sides of the stole are of the prescribed colour in the General Regulations/Rules for Academic Courses</td>
</tr>
<tr>
<td></td>
<td>✗ Cap</td>
<td>No cap required</td>
</tr>
<tr>
<td><strong>Masters</strong></td>
<td>✓ Gown</td>
<td>Black cloth gown similar in shape to that worn by Masters of Arts of the University of Cambridge</td>
</tr>
<tr>
<td></td>
<td>✓ Hood</td>
<td>Black silk hood, simple plain cut shape similar to the hood worn by Bachelors of Arts of the University of Oxford, lined with silk of the prescribed colour</td>
</tr>
<tr>
<td></td>
<td>✓ Cap</td>
<td>Black cloth trencher cap</td>
</tr>
<tr>
<td><strong>Doctors of Philosophy</strong></td>
<td>✓ Gown</td>
<td>Black Silk gown as prescribed for Masters but with facings of scarlet silk ten centimetres wide the full length of the front</td>
</tr>
<tr>
<td></td>
<td>✓ Hood</td>
<td>Black silk hood, simple plain cut shape similar to the hood worn by Bachelors of Arts of the University of Oxford, lined with silk of scarlet cloth</td>
</tr>
<tr>
<td></td>
<td>✓ Cap</td>
<td>Black velvet trencher cap</td>
</tr>
<tr>
<td><strong>Professional Doctorates:</strong></td>
<td>✓ Gown</td>
<td>Black silk gown as prescribed for Masters with silk facings ten centimetres wide the full length of the front, of the prescribed colour in the General Regulations/Rules for Academic Courses</td>
</tr>
<tr>
<td>Doctor of Arts; Doctor of Business Administration; Doctor of Education; Doctor of Juridical Science</td>
<td>✓ Hood</td>
<td>Black silk hood, simple plain cut shape similar to the hood worn by Bachelors of Arts of the University of Oxford, lined with silk of the prescribed colour</td>
</tr>
<tr>
<td></td>
<td>✓ Cap</td>
<td>Black velvet trencher cap</td>
</tr>
</tbody>
</table>
AWARD | DRESS REQUIRED | DESCRIPTION
---|---|---
Doctorates (other than of Philosophy and Professional Doctorates): Doctor of Architecture; Doctor of Dental Science; Doctor of Engineering; Doctor of Laws; Doctor of Letters; Doctor of Medicine; Doctor of Music; Doctor of Science; Doctor of Science in Agriculture; Doctor of Surgery | ✓ Gown | Gown of scarlet cloth of the Cambridge LittD pattern with facings ten centimetres wide the full length of the front and fully lined sleeves of silk. The facings of the gown and the linings of the sleeve are of the prescribed colour in the General Regulations/Rules for Academic Courses
| ✓ Hood | Hood of scarlet cloth, simple plain cut shape similar to the hood worn by Bachelors of Arts of the University of Oxford, lined with silk of the prescribed colour
| ✓ Cap | Black velvet trencher cap

**Academic Degree Colours**

Below is a listing of degree colours for The University of Western Australia in accordance with General Regulations/Rules.

For example:
- a Bachelor of Commerce degree is listed under *Commerce – Tuscan Yellow – (B.C.C.233)*
- a Bachelor of Science (Environmental Science) degree is listed under *Science (Specialist Programs) – Emerald Green – (B.C.C.213)*

<table>
<thead>
<tr>
<th>DEGREE</th>
<th>HOOD LINING COLOUR</th>
<th>BRITISH COLOUR CODE</th>
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<tbody>
<tr>
<td>Accounting</td>
<td>Medici Crimson</td>
<td>(B.C.C.240)</td>
</tr>
<tr>
<td>Advanced Social Work</td>
<td>Spectrum Orange</td>
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</tr>
<tr>
<td>Agriculture</td>
<td>Bronze</td>
<td>(B.C.C.116)</td>
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<tr>
<td>Alcohol and Drug Abuse Studies</td>
<td>Blossom Pink</td>
<td>(B.C.C.34)</td>
</tr>
<tr>
<td>Animal Science</td>
<td>Cream</td>
<td>(B.C.C.3)</td>
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<tr>
<td>Architecture</td>
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<tr>
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</tr>
<tr>
<td>Arts (Asian Studies)</td>
<td>Royal Blue</td>
<td>(B.C.C.197)</td>
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<tr>
<td>Arts (Communication Studies)</td>
<td>Royal Blue</td>
<td>(B.C.C.197)</td>
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<tr>
<td>Arts (European Studies)</td>
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<tr>
<td>Arts (Master of Philosophy)</td>
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<td>Garter Blue</td>
<td>(B.C.C.132)</td>
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<tr>
<td>Banking and Finance Law</td>
<td>Violet</td>
<td>(B.C.C.179)</td>
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<tr>
<td>Building Science</td>
<td>Maize</td>
<td>(B.C.C.5)</td>
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<tr>
<td>Business Administration</td>
<td>Mauve</td>
<td>(B.C.C.225)</td>
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<tr>
<td>Business Economics</td>
<td>Flamingo</td>
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<td>Clinical Epidemiology</td>
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<tr>
<td>Cognitive Science</td>
<td>Olive Green</td>
<td>(B.C.C.78)</td>
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<td>Commerce</td>
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<td>Commercial and Resources Law</td>
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<td>Juniper</td>
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<tr>
<td>Criminal Justice</td>
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<td>Curatorial Studies in Fine Arts</td>
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<td>DEGREE</td>
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<td>BRITISH COLOUR</td>
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<td>(B.C.C.196)</td>
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<tr>
<td>Employment Relations</td>
<td>Rust</td>
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<td>DEGREE</td>
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</tr>
<tr>
<td>Juridical Science (SJD)</td>
<td>Heliotrope</td>
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COLOUR ON LEFT SHOULDER INDICATES **PASS** DEGREE

COLOUR ON RIGHT SHOULDER INDICATES **HONOURS** DEGREE

Hire and Purchase of Academic Dress

Academic dress may be hired/purchased from the Australian Federation of University Women (WA) Inc. and Regalia Craft Pty Ltd. Information about each of these organisations is given later in this booklet.

All applications and enquiries about the hire of academic dress must be sent direct to the appropriate organisation and not referred to the University. Please note that gowns are not available from the University and therefore you must collect them from the respective hire firm prior to your ceremony.
Replacement of a Degree Certificate

The University of Western Australia will issue a replacement certificate free of charge where the original was lost or damaged in transmission or was defective. A fee will be charged in all other cases.

Replacement certificates will be issued subject to the following conditions –

• Where the original certificate has been lost in transmission or subsequently, a statutory declaration is submitted to that effect.
• Where the original certificate was defective or has been damaged, the certificate is returned.
• Payment of the prescribed fee, where applicable.

Procedures for Obtaining a Replacement of your Degree Certificate

(1) Obtain a Statutory Declaration form from a post office or newsagent within Australia or the equivalent declaration form from any international destination (if you are overseas).
(2) Provide your full name and address.
(3) Provide your daytime contact telephone number.
(4) Provide the name of degree/diploma/certificate and the conferment date.
(5) Give the reason for requiring the replacement certificate.
(6) Agree (as shown below in the example) that, if the original is found, it will be returned to the University.
(7) Date and sign your declaration in front of either a Commissioner of Declarations or Justice of the Peace.
(8) (a) Forward a cheque/money order/bank draft (made payable to The University of Western Australia) for:
   (i) $60.00 prior to collection of your replacement degree certificate
   (ii) $67.00 for registered postage within Australia; or
   (iii) AUD$75.00 for courier postage overseas
   (b) Pay by credit card – the University only accepts Bankcard, Visa Card or Mastercard.

You will need to provide a letter to the Graduation Officer giving the following details:
(i) Name, address, contact telephone number and student number
(ii) Card number
(iii) Card expiry date
(iv) Card holder’s full name
(v) Card holder’s signature
(vi) A statement authorising The University of Western Australia to debit your credit card for the amount of $60.00 if collecting the replacement in person, $67.00 for postage within Australia, or AUD$75.00 for postage overseas.

EXAMPLE ONLY
STATUTORY DECLARATION

I, Your full name
of Your current address, your telephone number
in the State or country of

Insert your occupation(s) __________________

do solemnly and sincerely declare that:

(a) I graduated from The University of Western Australia with a
Either: Bachelor/Master/Doctor of ____________________ degree on (date) __________________
Or: Diploma/Graduate Certificate/Graduate Diploma in ____________________ on (date)_______________

(b) The original degree certificate has been …….(reason for replacement)

(c) If the original certificate is found, I will return it to The University of Western Australia.
True Copy of a Degree Certificate

The University of Western Australia offers graduates the opportunity to obtain one (1) true copy of their degree certificate. This certificate does not bear the University’s graduation seal but has a true copy seal that is acceptable on occasions when you do not wish to release your original certificate.

Procedures for Obtaining a True Copy of your Degree Certificate

(1) Present or post a signed letter with the following information:
   
   (a) Your full name and address
   
   (b) The name of degree/diploma/certificate and the conferment date
   
   (c) Your date of birth
   
   (d) Your daytime contact telephone number

(2) (a) Forward a cheque/money order/bank draft (made payable to The University of Western Australia) for:

   (i) $30.00 prior to collection of your True Copy of a certificate.
   
   (ii) $37.00 for registered postage within Australia; or
   
   (iii) AUD$45.00 for courier postage overseas.

   (b) Pay by credit card – the University only accepts Bankcard, Visa Card or Mastercard. You will need to provide a letter to the Graduation Officer giving the following details:

   (i) Name, address, contact telephone number and student number
   
   (ii) Card number
   
   (iii) Card expiry date
   
   (iv) Card holder's full name
   
   (v) Card holder's signature
   
   (vi) A statement authorising The University of Western Australia to debit your credit card for the amount of $30.00 if collecting the True Copy in person, $37.00 for postage within Australia or AUD$45.00 for postage overseas.

(3) If a True Copy is lost, stolen or destroyed, a replacement may be issued subject to the receipt of a Statutory Declaration form, or the equivalent declaration form from any international destination, detailing the circumstances, and payment of the charges as detailed in (2) above.

-------------------------------------------------------------------------------------------------

EXAMPLE ONLY

LETTER

I, Your full name, of Your current place of residence, request that The University of Western Australia provide me with a True Copy of my

Either: Bachelor/Master/Doctor of ____________________ degree on (date) ______________
Or: Diploma/Graduate Certificate/Graduate Diploma in __________________ on (date) __________

Your Signature

Date of Birth

Date of Letter

Contact Telephone Number
For all UWA Graduands

For this, your special occasion, Regalia Craft offers:-

** QUALITY **
** SERVICE **
** CONVENIENCE **

for a very reasonable price.

Graduate Gown & Hood Hire
from $30.00 (Including GST)

SPECIAL OFFER TO GRADUATES
Grad Bears to mark your special day!

Refer facing page for full details

Phone: 9328 4194    Fax: 9328 1823
Web-site: www.academicwear.com.au
E-Mail: marisa@regaliacraft.com.au

Regalia Craft
116 Roe Street Northbridge
Regalia Craft

Ground Floor 116 Roe Street Northbridge

University of Western Australia
Hire & purchase of academic dress

All graduates will be required to wear an Academic Gown for the ceremony, together with the regalia appropriate to the degree to be bestowed.

Charges for hire of academic wear
Gown & hood for Bachelor degrees, or gown & stole for diplomates
- $30.00 (plus deposit of $40.00) $70.00
Gown, hood & mortar board for Masters & PHD
- $50.00 (plus deposit of $50.00) $100.00
Note! Cash only on the day....no credit cards or cheques, please!

For purchase of new academic wear
Bachelor Gowns $85.00
Bachelor Hoods $38.50
Diploma Sashes $22.00
Masters Gown/Hood $188.50
Collapsible Mortar Boards $38.00
Hard Shell Mortar Boards $82.50
PHD Gown/Hood/Mortar Board (set) $365.00
We can also sell ex hire gowns and hoods (check for availability).

Collection and return
Goods available for collection on the day of the ceremony and MUST be returned (in good order) the following day - 9am to 5pm (closed Saturdays and Sundays). Non-return will incur penalties - replacement costs as above.

Grad Bears and Memorabilia on Offer!
These ever-popular little fellows cost $42.00, attired in a gown and hood in colour applicable to your degree. A wonderful memento of your achievement. There is great demand for these delightful bears, so we strongly advise you book ahead. Note: We have numerous other memorabilia gifts on offer!

ALL PRICES ARE GST INCLUSIVE!

Avoid disappointment and reserve your academic wear well in advance

PHONE: 9328 4194 Fax: 9328 1823
E-Mail: marisa@regaliacraft.com.au
THE AUSTRALIAN FEDERATION OF UNIVERSITY WOMEN WA INC.

Academic Dress Hire for Graduation Ceremonies

Congratulations on completing your studies!

AFUW(WA) is a volunteer organisation which uses profits from the hire of academic dress to provide bursaries and scholarships for students at secondary, tertiary and postgraduate levels. Your support of this service helps increase the number and the value of the bursaries offered.

**address:** 2 Park Road Nedlands WA 6009
**postal address:** PO Box 48 Nedlands WA 6909
**tel/fax:** +61 8 9386 3570
**email:** afuwwa@cygnus.uwa.edu.au

**To order Academic Dress**
Complete and return application form.

**Need help or further information?**
Consult information provided by UWA in this book or contact us on 9386 3570 during office hours or 9276 7368 after hours.

**Collections**
Academic regalia is available for collection on day of graduation from 12 noon to 6pm from AFUW(WA) House, 2 Park Road, Nedlands (opposite the Kanimbla Road/Park Road intersection).

**Deposit**
A $20 cash deposit is payable upon collection of the hired goods which is reimbursed upon satisfactory return.

**Returns**
Unless prior arrangements to the contrary have been made with AFUW(WA) goods are required to be returned to the **UNDERCROFT, UWA** by **10.30pm** following your graduation.
Application form for Hire of Academic Dress

Complete and return with a cheque/draft in AUD and a stamped self-addressed envelope for receipt to:

Academic Dress Hire, AFUW(WA) Inc, PO Box 48 Nedlands 6909

Name ___________________________________________________________
Address ____________________________________________________________________________ Postcode ________________
Telephone __________________Email _________________________________
Height (cms) ________________ Ceremony date ____________________________
Degree ___________________________________ HONS [ ] PASS [ ]

Requirements (please tick): All prices include GST (ABN: 78 166 425 907)

<table>
<thead>
<tr>
<th>Bachelor</th>
<th>Masters</th>
<th>PhD</th>
</tr>
</thead>
<tbody>
<tr>
<td>gown $24.00</td>
<td>gown $27.50</td>
<td>gown $33.00</td>
</tr>
<tr>
<td>hood OR $6.00</td>
<td>hood $16.50</td>
<td>hood $16.50</td>
</tr>
<tr>
<td>diploma stole $6.00</td>
<td>mortar board $11.00</td>
<td>mortar board $16.50</td>
</tr>
<tr>
<td>total in AUD</td>
<td>total in AUD</td>
<td>total in AUD</td>
</tr>
</tbody>
</table>

I enclose a cheque/draft for $ __________ made payable to AFUW(WA), or please charge my credit card (please circle): Bankcard / Mastercard / Visa

Cardholder’s name: __________________________________________________

Card No: ____________

Expiry date: __ / __

Cardholder’s signature: ________________________________________________

I agree to return the hired goods in satisfactory condition and by the due date or forfeit my deposit. I understand I am responsible for the academic regalia while they are in my care.

Signed: ___________________________ Date: __________________________
Quality Certificate Frames
Complete with your gold embossed University logo

Visit our display on location at the ceremony and choose a frame from a unique selection of styles, including the exclusive Regency Frame (above). Pre-Ceremony orders welcomed.

- We use Professional Conservation Grade materials in our frames to protect your certificate
- Gold embossed University crest available on corporate blue matt boards
- All frames manufactured in Australia
- Matt board surface colours lightfast rated

Your Certificate deserves a quality finish

115 Newcastle Street, Perth
Telephone: 1300 360 445
Email: graduations@gfp.com.au
YOUR GRADUATION PORTRAYED
IN PHOTOGRAPHS

by

PHILLIPS & FATHER @ UWA

PHILLIPS & FATHER @ UWA
Shop 130, 1st Floor, Guild Village Commercial Centre
The University of Western Australia
35 Stirling Highway
Crawley WA 6009

Tel: +61 8 9380 8507
Fax: +61 8 9380 8508
Email: info@phillipsandfather.com
Web: www.phillipsandfather.com

Our fully-equipped photographic studios and large range of academic regalia from Western Australian Universities are available during the academic year for portrait and graduation photography. We offer special rates for large groups and specialise in “on-campus” photography.

Replica degree plaques in gold or silver, mounted on beautiful West Australian hardwoods; graduation teddy bears in your academic regalia and faculty colours and other graduation memorabilia are always available. The University of Western Australia academic regalia is also available for hire from PHILLIPS & FATHER @ UWA during the academic year.
**At Your Ceremony**

Obligation-free studio photography with a choice of backgrounds will be available on the day of your graduation ceremony from 10am in the undercroft of Winthrop Hall, bookings are necessary. Family and friends are welcome to share in this special moment with you. No bookings are necessary on the night of graduation and no sitting fee is charged. Packages are posted to your home for your selection.

**Stage Presentation Photograph**

Your **FREE** 10cm x 15cm stage presentation photograph will be available 5 working days after your ceremony and can be collected from **PHILLIPS & FATHER @ UWA** until the end of the academic year. Provision can be made at the customer service desk at your ceremony to post your free stage presentation photograph to you for a small postage and handling charge.
“ELITE” PHOTOGRAPHY

“ELITE” photography bookings are available between 10am and 4pm in the undercroft of Winthrop Hall during graduation weeks. Reserve your booking time as early as possible for sessions with our master photographer. Bookings can be made by ringing our studio during the academic year. Have your graduation portrait enhanced by the beautiful grounds of The University of Western Australia at Crawley, with Winthrop Hall as the backdrop. Our “ELITE” packages are also available from PHILLIPS & FATHER @ UWA throughout the academic year, with no charge for the use of our academic regalia during your session.

Let our master photographer preserve your special moment forever!
GRADUATION VIDEOS

What will you look like in twenty years? What will your best friend look like? Who were those students that you graduated with in 2004? What were you wearing when you graduated, Daddy?

Preserve the moment for posterity, purchase your graduation video to show your friends, family or grandchildren.

Video – $49.95 inc postage within Australia. No. req .................. $amt..............................

$10.00 postage and handling outside Australia..............................

Total..............................

Personal Details
Ceremony Date .........................................................
Family Name ........................................................................................................................
Given Names ........................................................................................................................
Postal Address ......................................................................................................................
..............................................................................................................................................
..............................................................................................................................................

Email ....................................................................................................................................
Telephone .......................................................... Fax .........................................................

Payment can be made by (please tick)

Cheque/draft  Postal order  Cash

Visa  Mastercard  Bankcard  Amex  Diners

Card Number  Expiry date  

Cardholder’s name ...............................................................................................................

Cardholder’s signature ........................................................................................................

Forward this order form to the address below or hand it in at the customer service desk at your graduation. Goods are normally sent within 30 days of graduation.

PHILLIPS & FATHER @ UWA
Shop 130, 1st Floor, Guild Village Commercial Centre
The University of Western Australia
35 Stirling Highway, Crawley WA 6009
Ph: 9380 8507  Fax: 9380 8508
Email: info@phillipsandfather.com
www.phillipsandfather.com

Disclaimer: PHILLIPS & FATHER and its agents cannot be held responsible for circumstances beyond its control which prevent the graduation from being taped. In this event all monies paid will be refunded without question.
Convocation,  
the UWA Graduates Association  

Excellence for you to enjoy

When you graduate from UWA, you automatically become a member of the Convocation of graduates, also known as the UWA Graduates Association. This provides you with the opportunity to have active and continuing links with UWA – a leading University in Western Australia. Convocation is an integral part of the University and you are a member for life.

As a member of Convocation you have the right to vote in the election of the University’s governing body, the Senate, and to nominate for a Senate seat. You could consider nominating for election to the Council of Convocation, the UWA Graduates Association, to contribute to the policies and initiatives of the Association, especially in relation to graduate activities.

Your support as a subscribing member of the UWA Graduates Association is a practical and important way of contributing to student prizes and awards at UWA, maintaining a lively and informed interest in the place and the people, and ensuring that your University continues to be regarded as the leading university in Western Australia.

Lifetime email: The UWA Graduates Association offers Lifetime email addresses. These can be used as active email addresses or to forward email to your current email address. It is a way to ensure that you stay in touch with friends for the rest of your life no matter where you are and it is a way to ensure that you receive information about networking, and University, department and club reunions. This service is free. Register at http://www.graduates.uwa.edu.au/.

In addition there is a range of attractive benefits available to subscribing members. These include, access to the internet at a low cost, and borrowing privileges at the University library.
Subscribing to Excellence

Prof./Dr/Mr/Mrs/Ms/Miss/other title

FAMILY NAME

GIVEN NAMES

ADDRESS

POSTCODE COUNTRY

Telephone Home (__) Work (__)

Fax (__) Email

YEAR OF GRADUATION DEGREE

Student number (if you remember it) or name at graduation (if it has since changed).

SUBSCRIPTIONS (GST inclusive)

ANNUAL........................$27.50 10 YEAR .....................$220

3 YEAR ..........................$77 LIFE ............................$550

Cheques payable to UWA Graduates Association, or you may pay by credit card:

Bankcard Mastercard Visacard

Expiry Date

Card No.

Name on Card

Signature Date

Please return this form to:

Convocation, the UWA Graduates Association
The University of Western Australia
REPLY PAID No. 61050
CRAWLEY, WA 6009
Telephone +618 9380 3006